

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE CHIEF EDUCATION OFFICER IN RESPECT OF SCHOOLS SEEKING AFFILIATION  
WITH THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and Security of  
Children in Schools developed by NCPCR and the National Building Code)

**PART-A**

(This part is to be filled-up by the school and to be produced before the Chief Education Officer along with all supporting documents  
and certificates in original)

**GENERAL INFORMATION**

1	Name of the School: (Name should be exactly as per NOC and recognition certificate)	SHREE GUGANS SCHOOL CBSE
2	Address of the School:	54/5, SCHOOL ROAD SELAIYUE CHENNAI-600073
3	U-DISE code allotted to the school:	33030903371
4	Name and address of the Trust/Society/ Company (under section-8) running the School	SARATHA TRUST 109/42 TANA STREET PURASAIWALKAM
5	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	YES
6	Proposed affiliation with CBSE for:	Secondary
7	Location of school	Outside the municipal limits of any town/city.
8	Is the School already affiliated to any board for Class-X or XII examinations?	YES X 10 <sup>TH</sup> CBSE

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9	Standard/level/class up to which the school is running:	PRE KG TO GRADE X
<b>INFORMATION REGARDING NOC AND RECOGNITION CERTIFICATE</b>		
10	Has the school obtained No Objection Certificate from the State Government for Affiliation with CBSE?	YES
11	Number of NOC and date of issue:	56596/G1/S2/2010 5-08-2010
12	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 <sup>th</sup> ?	NO
13	Number of Recognition Certificate from class-1 to 8 <sup>th</sup> and date of issue:	NIL
<b>INFORMATION REGARDING LAND DETAILS AND OWNERSHIP</b>		
14	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES
15	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES
16	Total area (in square meters) in respect of 14 and 15 above on which the school is situated:	8181.99 SQ.M
17	The land is in the possession of the school/ Trust/Society/Company legally by way of:	TRUST
18	Name of the Owner/Lessee of the land in respect of point-15 above:	S.JAYAVANTHINI
19	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	MAR- 2010 TO MAR -2040 30 YEARS
20	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-16 above?	NO
<b>INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS</b>		
21	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES
21(a)	If yes the date of last inspection:	MAY 23 <sup>RD</sup> 2018
22	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES
22(a)	If yes the date of last inspection:	16- 03-2019
23	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES
23(a)	If yes the date of last inspection:	18-01-2019
<b>INFORMATION REGARDING THE STAFF</b>		
24	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES/NO
25	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES/NO
26	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES/NO

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<p><i>Dinayashri V</i>  <b>VINAYASRI V. M.Com., M.B.A.</b>  <b>MANAGER</b>  <b>SHREE GUGANS SCHOOL CBSE</b></p>		<p><i>P. Alamelu</i>  <b>P. ALAMELU, M.A., M.D.,</b>  <b>PRINCIPAL</b></p>	
<p><b>PART-B</b></p>		<p><b>SHREE GUGANS SCHOOL CBSE</b>                  Annual Report 2018-19                  New Delhi                  100 Street, Jayur,                  Chennai - 600 073, Tamilnadu</p>	
<p>File No.....</p>		<p>Date of Issuance.....</p>	
1	<p>This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents &amp; certificates and visiting the school and the information has been found correct.</p>		
2	<p>Is the school recommended for affiliation?                  (Please ensure that the school fulfils land requirements also as per details given in Appendix-A along with point nos. 1-26)</p>		<p><i>Yes</i></p>
3	<p>Recommended for Middle Class Syllabus/Secondary/Senior Secondary to CBSE?</p>		<p><b>SECONDARY</b></p>
		<p><i>[Signature]</i>  <b>CHIEF EDUCATIONAL OFFICER,</b>                  (Name and Stamp of Issuing CEO)  <b>CHIEF EDUCATION OFFICER/NOME OF DISTRICT</b>  <i>25.3.2019</i></p>	

*P. Alamelu*

*[Signature]*  
**CHIEF EDUCATIONAL OFFICER**